



MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

BOARD OF PROFESSIONAL COUNSELORS AND THERAPISTS

Application for Extension of Graduate Marriage and Family Therapist License (LGMFT)

**** IMPORTANT ****

This form is to be used **ONLY** if you:

- a) are a Maryland Licensed Graduate Marriage and Family Therapist (LGMFT),
- b) have an active license,
- c) are in good standing,
- d) have completed CEU requirements in accordance with COMAR 10.58.05;
- e) and are seeking an extension of your license in accordance with COMAR 10.58.08.05C:

C. Expiration, Renewal, and Extension.

(1) The graduate marriage and family therapist license expires 2 years after the date issued.

(2) The graduate marriage and family therapist shall comply with the renewal requirements as provided in Health Occupations Article, §17-504, Annotated Code of Maryland, and COMAR 10.58.05.

(3) If a graduate marriage and family therapist is unable to accumulate the required clinical hours for licensure as a graduate marriage and family therapist within 2 years, the graduate marriage and family therapist may apply for a 2-year extension before the license, except as provided in §C(4) of this regulation.

(4) If a graduate marriage and family therapist notifies the Board in writing, the Board may consider license extension beyond the 6-year maximum set forth in §C(3) of this regulation.

BEFORE submitting your application, please:

- ☐ Retain a copy of all documents for your records. Documents **will not** be returned once received by the Board.
- ☐ Include a check or money order in the amount of \$301.00 (\$275 renewal fee plus \$26 Maryland Health Care Commission fee) payable to: *Board of Professional Counselors and Therapists*. Fees are **non-refundable and non-transferable**.
- ☐ Applications **may not** be submitted via fax, email, or in-person. Please mail to:

Board of Professional Counselors and Therapists

Attn: LGMFT Licensing Coordinator

4201 Patterson Avenue, Suite 316

Baltimore, MD 21215



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APPLICATION for EXTENSION

of GRADUATE MARRIAGE AND FAMILY THERAPIST LICENSE

Please type or print all information.

I. VETERANS AND SPOUSAL PREFERENCE

Are you an active service member or the spouse of any active service member? ☐ Yes ☐ No

Are you a veteran or the spouse of a veteran who was discharged from active duty under circumstances other than dishonorable within one year of filing this application? ☐ Yes ☐ No

II. DEMOGRAPHIC INFORMATION

Name: _____
Last First MI Maiden

SSN: _____ Date of Birth: _____

LGMFT Lic.# _____ LGMFT Exp.: _____

Home Phone: _____ Work: _____ Cell: _____ Email: _____

Home Address: _____
Street City State Zip

Mailing Address: _____
(If different than above) Street City State Zip

Business: _____
Name Street City State Zip

III. INFORMATION REGARDING BACKGROUND

Please answer Yes or No to each question.

YES NO

- ☐ ☐ 1. Since you were first issued the LGMFT, has any state licensing or disciplinary board ever taken any disciplinary action against your license or certification, including, but not limited to, charges, admonishment, reprimand, revocation, or suspension?
If yes, attach a separate page with a complete explanation of each occurrence (include

date, time, location, disposition, etc.) and a copy of the disciplinary/court document from the issuing agency, if applicable.

- ☐ ☐ 2. Since you were first issued the LGMFT, have you pleaded guilty, nolo contendere, or been convicted of, received probation before judgment or had a conviction set aside for any criminal act (excluding traffic violations)?

*If yes, attach a separate page with a complete explanation of each occurrence (include date, time, location, disposition, etc.) and a **certified** copy of the disciplinary/court document from the issuing agency, if applicable. The failure to include this information may result in the administrative closure of your application.*

IV. 2-YEAR EXTENTION: I am requesting a ___1st___ 2nd___ 3rd 2-year extension of my graduate marriage and family therapist license in order to accumulate the supervised clinical hours required for licensure as a clinical marriage and family therapist. I am requesting an additional 2-year extension for the following reason(s): _____.

V. CONTINUING EDUCATION: I have earned _____ continuing education units in accordance with COMAR 10.58.05. Copies of CEU certificates must be attached to this application.

VI. AFFIDAVIT

In making this application to the Maryland Board of Professional Counselors and Therapists (the "Board") for an extension of my graduate marriage and family therapist license:

- ☐ I agree to abide by the rules and regulations of the Board;
- ☐ I agree to abide by the Code of Ethics as set forth in COMAR 10.58.03;
- ☐ I understand that the fee submitted with this application is **NON-REFUNDABLE**;
- ☐ I agree to hold the Board, its members, officers, agents, and examiners free from any damage or claim of damage or complaint by reason of any action taken in connection with this application, the attendant examination, the grades with respect to any examination, and/or the failure or refusal of the Board to issue me a license or certificate.
- ☐ I grant permission to the Board to seek any information or references it deems appropriate or necessary in verifying my credentials as it pertains to this application.
- ☐ I understand it is my responsibility to notify the Board, in writing, of any change of contact information including address, phone number, and/or email address.

I do hereby affirm that all of the statements made herein are true and correct to the best of my knowledge and belief. I voluntarily consent to a thorough review of the information in this application and other activities for the purpose of verifying my qualifications for licensure.

Applicant's Signature

Date